

2021 PROGRAM INFORMATION

THE PATHOLOGY DEPARTMENT ADMINISTRATOR SECTION (PDAS) FELLOWSHIP PROGRAM provides an opportunity for emerging and new pathology administrators (Associate PDAS members) to attend the PDAS Program at the <u>Association of Pathology Chairs (APC) 2021 Annual Meeting</u> at the Omni Shoreham Hotel in Washington, DC, with funding that covers the PDAS meeting registration. **A commitment from the department to provide related travel costs for the recipient is required.*

HISTORY: In 2019, senior PDAS members recognized that pathology departments would be undergoing transitions in departmental administrators due to an upcoming generational retirement of current PDAS members. In identifying this need for emerging pathology department administrators to remain an important force in academic pathology administration, an "Associate" member category in the PDAS Section was established to include an avenue for non-lead department administrators to gain insight and mentoring from the network of PDAS members, especially via listserv discussions and by attending the PDAS Program at the APC Annual Meeting. The PDAS Fellowship Program was then initially conceptualized and supported as part of a Society of '67 fundraising challenge by an anonymous donor in 2019. The launch of the program in 2021 was accelerated by a generous donation in 2020 from PDM, a Coronis Health Company.

THE 2021 SOCIETY OF '67 PDAS FELLOWS WILL:

- receive an immersive experience on topics for managing the departmental missions of **academic pathology** *practice,* medical education, and research;
- learn about **models and strategies** in administrative operations for pathology and laboratory medicine stakeholders; and
- interact with our community of **academic pathology administrators** bringing a network of professional support and resources.

REQUIREMENTS OF PDAS FELLOWS:

- attend the PDAS Program at the <u>APC 2021 Annual Meeting;</u>
- participate in designated PDAS Fellow activities, starting on Sunday, July 25, 2021;
- attend the Award Dinner Program on Tuesday, July 27, 2021;
- be recognized as a Society of '67 PDAS Fellow throughout the program (in person, print, and photos);
- provide a post-conference brief report of their experiences; and
- comply with the <u>APC Code of Conduct</u> throughout the meeting.

VISIT THE WEBSITE FOR MORE INFORMATION AT: www.apcprods.org/pdas-fellowship-program



APPLICATION INSTRUCTIONS

ELIGIBILITY: Associate PDAS Members are eligible to apply. Refer to the <u>PDAS Operating Procedures</u> for information about membership to the PDAS Section, as well as how to apply and join your departmental membership with the APC: <u>www.apcprods.org/m-join-apc-2</u>.

LETTER OF RECOMMENDATION DETAILS: A joint Letter of Recommendation from the Department Chair and PDAS member must be submitted no later than the March 1st deadline, either directly by the person writing your letter to Mel Limson (mlimson@apcprods.org), or if you are given a copy, uploaded into this online application form. Please be sure to have the Chair and PDAS member include in the letter:

- Why you are deserving of this PDAS Fellow Award;
- Permission to travel and attend the APC 2021 Annual Meeting from Sunday, July 25 through Wednesday, July 28, 2021; and
- (a) Commitment to support travel expenses (air, ground, non-conference meals, etc.) OR (b) request for travel support from the Society of '67, for the applicant, if selected to participate in the Society of '67 PDAS Fellow Program.

SUBMISSION CHECKLIST: Complete this online application form that includes uploading your:

- 1. Resume/CV;
- Joint Letter of Recommendation, if you are given a copy, OR request the persons writing your letter of recommendation to submit by email directly to Mel Limson (<u>mlimson@apcprods.org</u>) no later than the deadline; and
- 3. Headshot photo at 600x600 pixels (jpeg or png format, <10MB).

DEADLINE: Monday, March 1, 2021, 5:00pm (Eastern). NOTIFICATIONS: Early April 2021.

QUESTIONS? Visit: <u>www.apcprods.org/pdas-fellowship-program</u> or contact Mel Limson at: <u>mlimson@apcprods.org</u> or 302.660.4944.



APPLICATION FORM

* 1. Applicant Contact Information:

First Name:	
Last Name:	
Email Address:	
Institution/Affiliation (do not abbreviate):	
City:	
State:	
Immediate Supervisor Name:	
Immediate Supervisor Email Address:	

* 2. What are your career goals?

* 3. Why are you interested and what do you expect to achieve in attending and participating as a PDAS Fellow in the APC Annual Meeting?

5. Indicate if you are a member of, or involved at a leadership level in, any other university or outside pathology groups (e.g., MGMA, APC/PDAS, etc.)

* 6. Please upload your resume/CV (10MB max as a .pdf, .doc, or .docx).

Please label your submitted file as follows: LastName, FirstInitial_S67Fellow_CV.pdf

No file Choose File Choose File chosen

* 7. Please upload a headshot photo at 600x600 pixels.

Please label your submitted file as follows: LastName, FirstInitial_S67Fellow_Photo.jpeg

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* 8. Joint Letter of Recommendation. Indicate the full names and email addresses for both your Department Chair and PDAS member who are submitting a joint letter of recommendation on your behalf. Letters must include (1) why you are deserving of this award, (2) permission to attend APC 2021, and (3) either (a) a commitment from the department, institution, or some other mechanism to support your travel expenses OR (b) request for travel support from the Society of '67. The letter must be submitted no later than March 1st directly to Mel Limson at: mlimson@apcprods.org or, if you are given a copy, uploaded below when you complete this online form.

Department Chair Full Name, Degree(s):	
Department Chair email address:	
PDAS Member Full Name:	
PDAS Member email address:	

